



STATE OF TENNESSEE
DEPARTMENT OF CORRECTION

**REQUEST FOR PROPOSALS # 32901-31217
AMENDMENT # 5
FOR EVIDENCE-BASED PROGRAMMING FOR COMMUNITY SUPERVISION
OFFENDERS**

DATE: November 22, 2019

RFP # 32901-31217 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates.

EVENT	TIME (central time zone)	DATE
1. RFP Issue		August 27, 2019
2. Disability Accommodation Request Deadline	2:00 p.m.	August 30, 2019
3. Pre-Response Conference	10:00 a.m.	September 3, 2019
4. Notice of Intent to Respond Deadline	2:00 p.m.	September 4, 2019
5. Written "Questions & Comments" Deadline	2:00 p.m.	September 11, 2019
6. State Response to Written "Questions & Comments"		November 22, 2019
7. Additional Written "Questions & Comments" Deadline	2:00pm	December 3, 2019
8. State's Response to Additional Written "Questions & Comments"		January 16, 2020
9. Response Deadline	2:00 p.m.	February 13, 2020

10. State Completion of Technical Response Evaluations (RFP Att. 6.2., Sections B & C)		March 6, 2020
11. State Schedules Respondent Oral Presentation		March 10, 2020
12. Respondent Oral Presentation	8 a.m. - 4:30 p.m.	March 18, 2020
13. State Scoring of Oral Presentation Results (RFP Attachment 6.2., Section D)		March 20, 2020
14. State Schedules Field Testing		March 23, 2020
15. State Field Testing		March 30-April 16, 2020 March 30-April 2, 2020 (Respondent 1) April 6-9,2020 (Respondent 2) April 13-16,2020 (Respondent 3)
16. State Scoring of Field Testing Results (RFP Attachment 6.2., Section E)		April 21, 2020
17. State Opening and Scoring of Cost Proposals	2:00 p.m.	April 22, 2020
18. Cost Negotiations		April 23-30, 2020
19. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	May 1, 2020
20. End of Open File Period		May 8, 2020
21. State sends contract to Contractor for signature		May 11, 2020
22. Contractor Signature Deadline	2:00 p.m.	May 28, 2020

2. State responses to questions and comments in the table below amend and clarify this RFP.

Any restatement of RFP text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFP document.

Question #	RFP SECTION	PAGE #	QUESTION / COMMENT	STATE RESPONSE
1.	N/A		Cognitive behavioral treatment conventionally provided in group formats has long been established as the gold standard evidence-based practice for treating criminal and addictive thinking and behavior patterns. Currently, there aren't any published peer reviewed studies demonstrating the efficacy of digital technology, specifically Learning Management Systems, (LMS) as an alternative to facilitator-led process groups. Will TDOC please share its vision or expected outcomes relative to recidivism reduction, given that there isn't any currently published research to support LMS efficacy? How does this approach support TDOC's own definition of evidence-based programs?	The procurement issued by the State does not seek Cognitive Behavioral Treatment (CBT). It seeks programming, already validated through research that is addressed to the offenders' needs as specified. The goal is to achieve delivery of that content to eighty percent (80%) of our population through LMS during the contract term.
2.	N/A		Will vendors be held responsible for individuals other than TDOC clients completing LMS lessons since there is no way to authenticate who actually completed the assignment once the client signs/logs in?	The State is aware of the risk involved utilizing a technology-based system to deliver programming. The awarded Respondent will not be held responsible if someone other than the Offender completes the required programming through the LMS on behalf of the Offender.
3.	N/A		Will TDOC please provide Learning Management	The State has not previously utilized or sought an LMS delivery solution. The State is requesting the Respondent to

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			System proposals, plans, concept/white papers, or other products produced internally, through contract, verbal or written agreement from a current vendor, consultant, past or current offeror? This request is being made to ensure that the solicitation fully supports transparency and an open competitive process.	provide the State with an LMS delivery solution.
4.	N/A		Learning Management Systems require internet connectivity, data plans, and/or PDA's. Will justice-involved individuals be required as a condition of supervision to maintain or ensure access to internet services and their related devices?	The State is aware that every Offender requiring programming will not be eligible to utilize the LMS option and will establish eligibility criteria. The State will provide a list of alternative locations to be able to access the system on a PC or MAC device to complete their programming requirements. The alternative locations are defined as, but not limited to: Public Libraries, Day Reporting Center Computer Labs, and Community Supervision Offices.
5.	N/A		The National Center for Integrative Health (NIH) cites that Static Risk and Offender Needs Guide (STRONG-R) showed only one study with limited credibility due to the lack of independent scholarship; that is, the one and only published study of the STRONG-R's utility was the one that the instrument developers had completed and published themselves (Hamilton et al., 2016). Will	The STRONG-R is one of the forms utilized. Additionally an Offender could be required to complete specific programming requirements as a mandate issued by the Board of Parole, as a sentence requirement issued by the local judge, or as a sanction issued directly by the Department of Correction.

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			the assignment of LMS modules be based solely on the results/recommendations of the STRONG-R? If not, what other forms of information will be utilized?	
6.	N/A		Will TDOC please provide all contracts, agreements, amendments and scope of practice documents with Sean Hosman, Vant4ge, and its affiliated companies, both past and present, in the manner that TDOC did with the current vendor of traditional services in previous solicitations? If not, please provide an explanation as to how this request for public domain documents does not create an unfair competitive advantage to the named parties.	The Respondent may submit an Open Records Act request, pursuant to Tenn. Code Ann. § 10-7-503.
7.	N/A		Will TDOC please provide STRONG-R user manual, training guides, coding and technical specifications and related works-for-hire under previous and current contracts with Sean Hosman, Vant4ge and its affiliated companies? If not, please provide an explanation as to how this request for a publicly funded work-for-hire does not create an unfair competitive	The Respondent may submit an Open Records Act request, pursuant to Tenn. Code Ann. § 10-7-503.

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			advantage to the named parties.	
8.	N/A		Will TDOC please provide all report templates that represent STRONG-R assessment, diagnostic, case management and referral functionality in order for interested offerors to design parallel Learning Management Platforms. If not, please provide an explanation as to how this request for a publicly funded work-for-hire does not create an unfair competitive advantage to Sean Hosman, Vant4ge and its affiliated companies.	The Respondent may submit an Open Records Act request, pursuant to Tenn. Code Ann. § 10-7-503.
9.	N/A		According to the RFP, "The State will operate at 100 percent (100%) offerings of traditional-based delivery in year one (1) of the contract, while conducting technology-based pilot testing at two (2) sites across the state to be determined by the Department. At the end of the contract term, the Department should be offering programming at a twenty percent (20%) traditional-based delivery offering/eighty percent (80%) technology-based delivery." As the	The expectation is that the minimum staffing pattern will be maintained. Contractor personnel occupying the current traditional facilitation could transition to provide support for online facilitation in various locations across the state including, but not limited to, Community Supervision Field Offices or Day Reporting Centers.

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			contract matures in duration, this transition in delivery approach will require laying off group facilitators with each passing year. Will the vendor be assessed liquated damages for failure to cover groups due to staff vacancies, given that people are not inclined to accept a position when a layoff is imminent?	
10.	N/A		What is the Department's rationale for the 80/20 ratio in the final year?	The State elected to transition by twenty percent (20%) at a time to ensure proper onboarding, training, and transition for the intended Offender population.
11.	N/A		Does the Department intend to study (compare/contrast) the outcomes between the traditional and technology-based service groups over time? How will the criteria for "successful" services be defined?	The State is committed to offering an alternative delivery method in the form is tech-based delivery and will determine the criteria for success with correctional and behavioral health experts.
12.	N/A		What will be the criteria for determining eligibility for technology-based services versus traditional services? Will clients be given a choice between the two approaches?	The criteria will be determined by the State and the awarded Respondent will be provided the criteria at the time of contract award.
13.	N/A		How does the Department envision this transition in service delivery (from traditional to technology-based) being implemented over time?	State staff will be reviewing and assessing the annual results of completed RNAs and will make recommendations based on the criteria determined by the State to transition from traditional to tech base. The awarded Supplier will be given the Offender's names and RNA results once the State has completed their review.

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14.	N/A		How many locations will offer traditional services in the final year? Will it only be at the district offices? If not, can you please identify any field offices where traditional service delivery is still expected to occur?	The expectation is that the facilitators at a minimum would remain at the district offices. The State will work with the awarded Supplier on the staffing pattern in terms of transitioning facilitators to other duties at State identified locations.
15.	N/A		What is the Department's plan if the technology-based services do not produce the desired outcomes?	The awarded Supplier will be held accountable for traditional and tech based delivery; the State will evaluate the results of the technology-based delivery and make any necessary adjustments based on its outcomes.
16.	Attachment 6.6., Section A.3.a.4	Pg.8	Section A.3.a.4 references a "Relapse Prevention Program and Associated Substance Use Programs approved by the State." Can TDOC please clarify if this means multiple programs, and if so, the intended focus of these programs? Please clarify the total number of substance use programming types to be delivered.	The only Substance Use program the State is seeking is Relapse Prevention. The State reserves the right to add additional programming courses based upon the needs of the State.
17.	N/A		Does the TDOC still intend to offer a stand-alone Anger Management program?	Anger management is not a contract requirement, and it is not germane to this solicitation.
18.	Attachment 6.6, Section A.3.b	Pg. 8	Is TDOC's current selection for Domestic Violence programming, SAFE, approved by the Tennessee Domestic Violence	The current curriculum utilized by the State is approved by the Tennessee Domestic Violence Coordinating Council. Any curriculum submitted by the Respondent for the facilitation of Domestic Violence Programming, (DV), must meet the requirements outlined by the Tennessee Domestic Violence Coordinating Council as referenced in section A.3.b of

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			Coordinating Council?	Attachment 6.6.
19.	Attachment 6.6, Section A.3.g.	Pg.8	When the RFP refers to an "internal" audit, is this in reference to the contractor's own audits or those performed by TDOC's internal audit team? If it refers to the contractor, can you confirm that TDOC intends for 1-2 supervisors to provide MONTHLY on-site site supervisions for 25+ staff members?	The intent is that the Contractor conducts its own internal audits, for submission to the State as otherwise described in section A.3.g. of Attachment 6.6. The first sentence of that section A.3.g. will be amended as it is listed below. It is the vendor's responsibility to determine which staff will be conducting audits within the context that all staffing requirements be met as defined in Section A.3.g of Attachment 6.6. and outlined in Attachment Four known as the Staffing Pattern.
20.	Attachment 6.6, Section A.3.d.	Pg. 8	Please confirm that if a Saturday group is facilitated, then the expectation of Monday-Friday programming is no longer applicable. As in, if staff members work on a Saturday, they should get Sunday/Monday off?	Section A.3.d. of Attachment 6.6. requires the awarded Supplier to create a schedule of class offerings with a minimum of two (2) Saturday offerings to be reviewed and approved by the State before implementation. The Department's expectations are to ensure weekly program offerings are available with the inclusion of bi-weekly Saturday offerings.
21.	Attachment 6.6, Section A.3.d.	Pg. 8	If TDOC does expect services to be delivered 6 days per week, two weeks each month, please outline the attendance expectations (4 hours/4 hours, 6.5/1.5, etc.).	Section A.3.d. of Attachment 6.6. requires the Respondent to create a schedule of class offerings with a minimum of two (2) Saturday offerings to be reviewed and approved by the State before implementation. The State's expectations are to ensure weekly program offerings are available with the inclusion of bi-weekly Saturday offerings.
22.	Attachment 6.6, Sections A.4.a.3 and A.5.a.3.	Pg. 9 and Pg. 10	Please confirm that the Department wants all pre/post-tests sent to the Assistant Commissioner of Rehabilitative Services each month. Would TDOC consider as an alternative	The State's expectation is that the results are delivered to the required State employee/designee as outlined in Sections A.4.a.3 and A.5.a.3. of Attachment 6.6.

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			having these results compiled and presented as part of an Annual Report, as had been done previously?	
23.	Attachment 6.6, Section A10.a.6.	Pg. 16	Matching the standards allowed in the prisons, would TDOC consider allowing the Substance Use/Relapse Prevention groups to be delivered by a non-licensed staff member, working towards their licensure, and supervised by a LADAC?	The State's expectation for the facilitation of Substance Use/Relapse Prevention Groups is that the work be conducted by a licensed staff member with the required designations as outlined in section A.10.a.6. of Attachment 6.6. The State reserves the right to approve or deny any Contractor personnel at the time of contract award.
24.	Attachment 6.6, Section A.6.d. and A.10.a.6.	Pg. 11	Section A.6.d. states "Programs shall be administered by a LADAC or a Licensed Counselor as outlined in A.10.a.6. and shall be approved by the State prior to the facilitation of Program." Is it the State's expectation that this standard will be the same once implementation of the Web based training begins and, if so, would this be factored into the 20 percent traditional programming requirement?	The credentials for Relapse Prevention will remain as defined and outlined in section A.10.a.6. of Attachment 6.6. and its facilitation standard will remain in the traditional-based format and will not have a Web-based format included.
25.	Attachment 6.6, Section A.3.c.	Pg. 8	Section A.3.c. states "All Final Program curricula shall be submitted to Assistant Commissioner of Rehabilitative Services/designee for Written	The State currently utilizes the Straight Ahead module, which consists of ten (10), two (2) hour sessions, which is best suited for small groups of five (5) to seven (7) participants. The program is ten (10) weeks in length and was developed by Texas Christian University.

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			Approval by the State (30) days after the execution of this Contract." Can the State please provide the current curriculum utilized for "RELAPSE PREVENTION AND ASSOCIATED SUBSTANCE ABUSE PROGRAMMING?"	
26.	Attachment 6.6, Section A.3.c.	Pg. 8	Section A.3.c. states "All Final Program curricula shall be submitted to Assistant Commissioner of Rehabilitative Services/designee for Written Approval by the State (30) days after the execution of this Contract." As the current programming for CBIP is 150 hours, is there a condensed version that the State currently utilizes?	The one hundred fifty (150) hours is designated for Inmates within State institutions. The CBIP curriculum used for Community Supervision is sixty (60) hours and was created by Phoenix New Freedom. It is the only approved a curriculum utilized by the State at this time.
27.	Attachment 6.6, Section A.9.a.	Pg. 14	Section A.9.a. states "Notwithstanding any provisions contained herein to the contrary, the Contractor shall use its best efforts to provide adequate and qualified staff to fulfill its obligations under this Contract. Staffing should, at a minimum, be in accordance with the Staffing Pattern outlined in RFP Attachment 6.6., Attachment Four and in accordance with TDOC Policy	Please see the State's response to question #9. The expectation is that the minimum staffing pattern will be maintained. Contractor personnel occupying the traditional facilitation could transition to provide support for online facilitation in various locations across the state including, but not limited to, Community Supervision Field Offices or Day Reporting Centers.

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			#301.04 found in Attachment Two." Is it the intention of the State to continue to use the minimum staffing plan as the project evolves from the 100/0 to the 20/80 hybrid model?	
28.	1.7 - Pre-Response Conference	Pg. 4	Section 1.7 states that "A Pre-Response Conference will be held at the time and date detailed in the RFP Section 2. Schedule of Events. Pre-Response Conference is not mandatory, and prospective Respondents may be limited to a maximum number of attendees depending on overall attendance and space limitations." Can the State please provide the list of individuals that participated in the Pre-Response Conference for this RFP?	The open file and all related records will be released for public inspection upon the completion of evaluations, pursuant to Tenn. Code Ann. § 10-4-504.
29.	Attachment 6.6, Section A.9.f.2	Pg. 16	a. Please confirm what, if any, additional costs are associated with TDOC training (other than staffing) that vendors would be responsible for reimbursing the State? b. Please confirm the anticipated length of time TDOC training will take.	a. The Contractor would be responsible for all lodging and meals associated with contractor staff receiving New Employee Orientation at the Tennessee Correction Academy. B. New employee orientation is twenty-four (24) hours in length.
30.	Attachment 6.6, Section A.9.f.3.	Pg. 16	a. Would the State please confirm that training will be provided to all Contractor staff	Section A.9.f.3. of Attachment 6.6. states that the State will provide all staff with Motivational Interviewing (MI) training.

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			as both group facilitators and licensed substance abuse counselors interact with participants and each interaction between participant and staff, whether credentialed or not, affords an opportunity for an intrinsically motivating step in the process to behavior change?	
31.	Attachment 6.6, Section C.2.	Pg. 21	<p>a. Does the State require the use of specific curricula for the traditional delivery of the CBIP, Victim's Impact, Stopping Abuse for Everyone (SAFE), and Relapse Prevention Programs?</p> <p>i. If so, does the State own the curricula, or will the vendor be required to purchase?</p>	<p>a. The State utilizes the Texas Christian University (TCU) Short Form for Criminal Thinking, Psychological and Social Skills. In addition, the State also utilizes the Tennessee Department of Correction's Office of Victim's Services pre-and post-assessment for the Victim's Impact programming. The awarded Respondent is required to use the Texas Christian University (TCU) Short Form for Criminal Thinking, Psychological and Social Skills; however, Respondents may develop alternative pre/post assessments for DV Programming as long as the curriculum meets the requirements outlined in Attachment 6.6, Section A.3.b. and A.3.c. Please note that all final Program curricula shall be submitted to the Assistant Commissioner of Rehabilitative Services/designee for written approval by the State thirty (30) days after the execution of this contract. Any revisions/replacements to the approved curricula must be submitted for written approval prior to the intended contract start date. If the program curriculum is denied by the Assistant Commissioner of Rehabilitative Services/designee, the State will work with the Contractor to select a curriculum that will meet Evidence-Based Program standards as defined in Attachment Two, TDOC Policy #513.12 and the ACA Standard 4-APPFS-2A-07 Adult Probation Parole Field Services Standards Manual, Fourth (4th) Edition.</p>

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				a.i. Respondents are required to purchase the CBIP assessment. Other materials may be purchased at the Respondent's expense.
32.	Attachment 6.2, Section B.17.	Pg. 27	<p>a. Would the State please clarify what is meant by "completed projects"?</p> <p>i. Does a "completed project" include contracts which have ended, but were re-awarded to the same vendor in a subsequent procurement?</p>	<p>A. The term "completed projects" shall mean: successfully completed the requirements of the defined/established contract term</p> <p>A.1. Yes.</p>
33.	Attachment 6.2, Section C.7.	Pg. 30	<p>a. Could the State please identify which facilities listed on Attachment Six (Program Delivery Sites) will be used for the pilot programs in Johnson City and Memphis to allow for the vendor to determine whether there are any facility or operational constraints?</p> <p>b. How many participants are expected to be included in the technology-based delivery pilot at each site?</p> <p>i. Will there be different tiers for the pilot in the first year?</p>	<p>A. The State's expectation is that the Contractor conduct the pilot at the Community Supervision District offices in the cities identified as the program pilot cities.</p> <p>B. The total number of Offenders projected to take part in the pilot will be provided to the Supplier upon contract award.</p> <p>B.i. There will only be one (1) tier for the pilot in year one (1) of the contract term. The Offender population associated with this tier is 0-499.</p>
34.	Attachment Four (Staffing Requirements)		<p>a. Are all the positions listed expected to be full-time or part-time?</p> <p>b. Does the minimum staffing pattern apply to the lowest tier</p>	<p>A. Staffing should be sufficient to efficiently support the delivery of services to the required population. It is NOT required that all staff be full-time positions. Respondents should identify how they envision providing the services as requested in the RFP.</p>

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			<p>(1-500 Offenders) and the highest tier (4,000-4,999 Offenders) listed on Attachment Eleven (Cost Evaluation Model)?</p> <p>c. Are vendors required to include the minimum staffing pattern in their pricing for years 2 through 5 with the state projecting a shift to technology-based delivery?</p> <p>d. If not, does the State have a different required staffing for years where technology-based delivery is higher?</p> <p>e. Does the state have any staffing ratios or requirements that need to be met?</p>	<p>B. The staffing pattern in the RFP is what would likely be required to transition current classes with the least amount of disruption to currently enrolled participants. Respondents should provide a staffing pattern that most efficiently meets the needs of the population, given the anticipated adjustments being requested in the RFP and the anticipated transition for Traditional delivery to Technology based delivery.</p> <p>C. Respondents should provide the cost, per offender, for each tier variable [e.g., the cost per person for 1 – 500 served, for 500 – 1000 served, etc.], for each year, as delivery of program content progresses from entirely traditional service delivery starting in year one, to the target, in year five, of 80% delivery by means of the digital learning management system. One expects that that economies of scale and efficiency will affect costs commensurately with service volume, capacity, and changing modality, over time.</p> <p>D. No – See response above</p> <p>E. Suppliers must transition from current services with as little disruption as possible to current program participants, and the Supplier must ensure that adequate staffing is included, with required certifications, to provide the required programming.</p>
35.	Attachment Eleven (Cost Evaluation Model)		<p>A. Is the cost per offender on a cost per day? Per year?</p> <p>B. Please confirm that the cost per offender should be calculated based on the splits in each year. For example, in Year 3 for the largest tier vendor would calculate cost</p>	<p>A. The cost per Offender is “cost per participant”, assuming that the specified number of participants is the total for the year.</p> <p>B. Confirmed</p> <p>C. Respondents should provide the cost per participant for the number of Offenders specified per tier.</p>

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			<p>per offender based on 2500 traditional participants and 2499 technology-based participants for a total of 4999 participants.</p> <p>C. In calculating the cost for each range, should vendors use the minimum, mid-point or maximum number of offenders for each range? For example, for the largest tier, would the proper divide by 4000 or 4999?</p> <p>D. Would the State please clarify whether the pricing tiers (2,500-2,999; 2,000-2,499) relate to the daily number of treatment slots or the projected annual volume of offenders served?</p> <p>E. What has been the volume of participants in the program over the last six (6) months?</p> <p>F. What is the participant capacity of the current contract?</p> <p>G. Will the State please confirm that this contract will continue to be structured as a flat monthly reimbursement for services?</p> <p>H. If the proposer includes additional services, above the requirements of the RFP, should these be included in</p>	<p>D. The State is referring to the annual number of offenders served.</p> <p>E. Historically, participation has been under forty percent (40%) since 2013. In August 2019, we averaged 55% for the first time. On average, there have been between 300-400 participants receiving services.</p> <table border="1"> <tr> <th>City</th><th colspan="4">Statewide</th></tr> <tr> <td>District</td><td colspan="4">All</td></tr> <tr> <td>Class</td><td>WS</td><td>CBIP</td><td>SAFE</td><td>VI</td></tr> <tr> <td>Capacity</td><td>28</td><td>1225</td><td>645</td><td>707</td></tr> <tr> <td>Enrolled</td><td>15</td><td>789</td><td>340</td><td>370</td></tr> <tr> <td>% Enrolled</td><td>53.57%</td><td>64.41%</td><td>52.71%</td><td>52.33%</td></tr> </table> <p>F. Approximately 2,600.</p> <p>G. Confirmed. The State will continue the contract as a flat monthly reimbursement for services.</p> <p>H. Respondents may include additional services within their proposal but these should be submitted as an appendix to the technical proposal and will not be scored. Additional services submitted as an appendix shall NOT include any cost information associated with the service(s).</p> <p>I. The Respondent should only submit costs associated to the requirements as written in the RFP. Any costs submitted for services outside the scope of the RFP as it is currently written will not be evaluated and will be deemed as non-responsive.</p>	City	Statewide				District	All				Class	WS	CBIP	SAFE	VI	Capacity	28	1225	645	707	Enrolled	15	789	340	370	% Enrolled	53.57%	64.41%	52.71%	52.33%
City	Statewide																																	
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Class	WS	CBIP	SAFE	VI																														
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			<p>the single cost proposal submitted?</p> <p>I. Can the proposer differentiate between the cost of required services and the cost of additional services?</p>	
36.	Attachment Six		Please confirm that the vendor will only be required to deliver the programming described herein and will not be involved in any other services related to the day-to-day operation of the designated programming sites, including the day reporting centers.	The awarded Supplier is required to provide to the services as outlined in Attachment 6.6., however, the State may elect to add additional programming or curricula on an as needed basis. The awarded Contractor will not be required to oversee the operational duties of the sites identified in Attachment Six.
37.	N/A		Please confirm that regardless of the ratio of traditional to technology-based programming, the number of sites and staff will remain the same. For example, the same number of staff and sites will apply in Year 3 when 50% of the delivery of programming is expected to be traditional and 50% technology-based.	Please refer to the State's response to Question #9. The expectation is that the minimum staffing pattern will be maintained. Contractor personnel occupying the traditional facilitation could transition to provide support for online facilitation in various locations across the state including, but not limited to, Community Supervision Field Offices or Day Reporting Centers.
38.	Attachment 6.6, Section E.9.	Pp. 37-38	"Please confirm that the vendor will only be required to deliver the programming described herein and will not be involved in any other services related to the day-to-day operation of the	The Respondent is required to provide to the services as outlined in Attachment 6.6., the State may elect to add additional programming or curricula on an as needed basis, but will not be required to oversee the operational duties of the sites identified in the programming delivery sites within Attachment Six.

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			designated programming sites, including the day reporting centers."	

3. Delete RFP Attachment 6.6., Section A.2. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):

A.2. Definitions. For purposes of this Contract, definitions shall be as follows and as set forth in the Contract:

American Correctional Association ("ACA"). The ACA is the accreditation body for correctional, jail and detention facilities. It develops standards for all areas of corrections and implements a system for accreditation for correctional programs, facilities and agencies based on these standards. Also, it supports laws and administrative procedures to safeguard the rights of corrections workers, victims, and Offenders in the adult and juvenile correctional process. Information can be located at the following website: <https://www.aca.org>.

Application Controls. Controls that are directly related to the application and help ensure that transactions are complete, accurate, valid, confidential, and available.

Assessment. A direct assessment of an individual's mental health status, without the use of standardized test(s), to determine and/or recommend the need for mental health treatment.

Assistant Commissioner of Community Supervision. Executive-level leader of the Community Supervision Division within the Tennessee Department of Correction tasked with the overseeing of felony probation and parole operations and community corrections programming.

Assistant Commissioner of Rehabilitative Services. Executive-level leader of the Rehabilitative Services Division within the Tennessee Department of Correction that is tasked with the oversight of the provision of treatment and educational opportunities for incarcerated Offenders as well as Offenders under community supervision. The division also provides quality programming to improve behavior both within and outside of the institutions and prepares Offenders to re-enter the community as an asset to society.

Case Management Plan. A continuously updated and edited series of goals and action steps that govern the confinement, supervision, treatment, sanctioning, transition, and rehabilitative needs of individuals sentenced to serve their sentence under the authority of the Tennessee Department

of Correction. Updates and edits are determined by validated risk and needs assessment/reassessments as well as qualifying events such as arrests, newly acquired charges or changes to probation orders by an official member of the judiciary body or as determined necessary by the Tennessee Department of Correction.

Cloud-Based. An application, service, or resource made available to users on demand via the Internet from a cloud computing provider's servers.

Cognitive Behavioral Approaches. Short-term, goal-oriented psychotherapy treatment that takes a hands-on, practical approach to problem-solving. Its goal is to change patterns of thinking or behavior that are behind people's difficulties, and so change the way they feel.

Cognitive-Behavioral Intervention Program ("CBIP"). Therapy and/or Evidence-Based Programming designed to reduce re-offense and resulting return to incarceration. The therapy/programming assumes that most people can become conscious of their own thoughts and behaviors and then make positive changes to them.

Commissioner. Chief Executive Officer of the Tennessee Department of Correction.

Community Supervision. Division of the Department of Correction tasked with supervising non-incarcerated Offenders who have been granted liberty in the community under probation, parole or determinate release.

Content Delivery. The geographical distribution of Web-based content to accommodate faster page loads and better access to online information by a specified group of end users.

Continuous Quality Improvement ("CQI"). A strategy that expands upon basic quality assurance methods and acknowledges the ever-present opportunity for organizational development. The use of CQI challenges organizational leaders to examine aggregate data on processes, practices, and outcomes to identify areas for improvement at the system level. In the context of corrections and community supervision, CQI can be applied in a variety of areas, such as case management, workforce development, and correctional programming.

Contract Monitor. TDOC staff charged with monitoring Contractor performance and compliance with Contract terms and conditions.

Correctional Administrator for Rehabilitative Services. A State employee, appointed by the Assistant Commissioner of Rehabilitative Services to oversee the daily rehabilitative and re-entry operations within State Adult Correctional Institutions and Community Supervision Districts. The individual(s) appointed working alongside institutional Wardens and District Directors to ensure

the Offenders under supervision of the State are receiving rehabilitative and re-entry services based upon the results of the State's defined risk & needs assessment.

Correctional Technology Association ("CTA"). A public, non-profit network of professionals actively involved in leveraging technology in the field of Corrections. Members consist primarily of Chief Information Officers, Information Technology Directors and operational and administrative staff from State and Provincial Departments of Correction, as well as from Federal, county and local correctional agencies. Information can be located at the following website:
<https://www.correctionstech.org>.

Curriculum. A set of courses constituting an area of specialization.

Day Reporting Center ("DRC"). TDOC regional office providing services including but not limited to behavioral health and substance use treatment, cognitive behavioral Evidence-Based Programming, employment readiness, and case management services.

Deputy Commissioner of Administration. Executive-level leader appointed by the Commissioner within the Tennessee Department of Correction that is tasked with the oversight of the administrative support functions for the Department. The administrative support functions include Human Resources, Talent Management, and oversight of Information Systems through a partnership with Finance & Administration's Strategic Technology Solutions Division.

Disaster Recovery Plan. shall mean a documented process or set of procedures to recover and protect business Information Technology ("IT") in the event of a disaster. The plan drafted in written form specifies procedures an organization is to follow in the event of a disaster. It provides a comprehensive statement of consistent actions to be taken before, during and after a disaster. The disaster could be natural, environmental, or man-made. Man-made disasters could be intentional or unintentional.

District. Geographical subdivision of the State for oversight of Probation and Parole supervision.

District Director. Staff member within the Tennessee Department of Correction providing executive leadership and strategic direction for Offender supervision within a geographical subdivision of the State.

District Site. Geographical location where State leased or owned offices house Community Supervision operations.

Domestic Violence. Acts of violence perpetrated against the Offender's intimate partners or family members.

Domestic Violence Programming (“DV”). DV is programming for Offenders with domestic violence/abuse charges. DV Programming Curriculum must meet the certification requirement under Rule R0490-1-.08 by the TN Domestic Violence State Coordinating Council in addition to Facilitators utilizing Group process and interviewing techniques (i.e. Motivational Interview Strategies) and the Substance Abuse and Mental Health Services Administration (SAMHSA's) National Registry of Evidence-Based Programs and Practices, which includes Cognitive-Behavioral approaches.

<https://www.tncoalition.org/bips-dvsc>

<https://store.samhsa.gov/system/files/sma15-3583.pdf>

Evidence-Based Programming (Program). Programming as defined by the Department of Justice’s Office of Justice Programs and Tennessee Department of Correction Policy #513.12 to be demonstrated effective by causal evidence, generally obtained through high-quality outcome evaluations. The programming has been found effective in treatment of specific problems which leads to a lower rate of return to incarceration.

Fire Marshal. Division of the Tennessee Department of Commerce and Insurance committed to protecting the safety of Tennesseans and their property through fire prevention, education, codes enforcement, regulation, investigation, and law enforcement. The vendor must adhere to fire marshal regulations for room capacity when facilitating required programming.

General Controls. The policies and procedures that apply to all or a large segment of the Contractor’s or Subcontractor’s information systems and applications and include controls over security management, access controls, configuration management, segregation of duties, and contingency planning.

Information Technology Control Audit. An audit that may include a review of general controls and application controls. The audit shall include the Contractor’s and Subcontractor’s compliance with the State’s Enterprise Information Security Policies and all applicable requirements, laws, regulations or policies.

Learning Management System (“LMS”). A software application for the administration, documentation, tracking, reporting, and delivery of educational courses or training programs.

Licensed Clinical Social Worker (“LCSW”). A social worker trained in psychotherapy that helps individuals deal with a variety of mental health and daily living problems to improve overall functioning. A social worker usually has a master's degree in social work and has studied sociology, growth and development, mental health theory and practice, human behavior/social environment, psychology, research methods.

Licensed Drug and Alcohol Counselor (“LADAC”). An individual licensed by the Tennessee Department of Health employed by the awarded Respondent who provides alcohol and drug abuse counseling services in an alcohol and drug abuse treatment program or a recovery support program, or any program providing alcohol and drug abuse services other than a private practice as dictated by Tennessee Code Annotated 68-24-606.

Licensed Mental Health Professional (“LMHP”). A Licensed Psychiatrist, Advanced Practice Nurse (APN), Psychologist with health service provider designation; Senior Psychological Examiner; Licensed Clinical Social worker; or licensed professional counselor with health service provider designation. These individuals are employed by the awarded Respondent and shall meet all educational competency and licensure/certification criteria mandated by their regulatory boards.

Licensed Professional Counselor (“LPC”). Counselors that are doctoral and master's-level mental health service providers, trained to work with individuals, families, and groups in treating mental, behavioral, and emotional problems and disorders that are employed by the awarded Respondent.

Licensed Senior Psychological Examiner (“LSPE”). A senior psychological examiner employed by the awarded Respondent that renders to individuals or to the public health-related clinical activities or services involving the application of recognized principles, methods and procedures of the science and profession of psychology, such as interviewing or administering and interpreting tests of mental abilities, aptitudes, interests and personality characteristics, for such purposes as psychological evaluation or for educational or vocational selection, guidance or placement. The psychological examiner shall practice the following health-related clinical activities or services only under qualified supervision: overall personality appraisal or classification, personality counseling, psychotherapy, behavior analysis, or personality readjustment techniques.

Liquidated Damages. A listing of possible occurrences of contractor non-compliance with contract requirements and terms and the corresponding monetary damages the State may choose to assess as referenced in Section E.9. of the Pro Forma Contract and Attachment Three of the RFP.

Limited English Proficiency (“LPE”). An individual who does not speak English as their primary language and who have a limited ability to read, speak, write, or understand English as defined in TDOC Policy #103.10.1, Attachment Two.

Monthly Programming Reporting: To ensure the quality of EBP’s effectiveness, the Director of Behavioral Health Services will establish a set of outcome data to measure effectiveness. The

Specialized EBP Facilitator will submit the Monthly Programming Reporting, CR-3759, of the output data to the Quality Assurance and Improvement Director's designee by the seventh (7th) business day of each month as referenced in Attachment Two, TDOC Policy #513.12.

Motivational Interviewing. Practice named as Evidence-Based by the U.S. Department of Justice. It is an interview method used to encourage Offender communication, positive thinking and guide Offenders into recognizing needed behavioral change.

Offender. An adult who has committed a criminal offense who is now under State supervision for either Probation or Parole as defined in TDOC Policy # 513.12, Attachment Two.

Offender Management System "(OMS)". The Commercial Off-The-Shelf ("COTS") software application, and TOMIS replacement, which enables TDOC to effectively manage Offenders by utilizing current technologies and which conforms to the CTA standards and best practices.

Offender Management System Code. A short indicator related to a decode table that may signify a status or information within the OMS.

Office of Investigation and Compliance ("OIC"). TDOC office which serves as the law enforcement arm of the department. OIC operates a special operations unit which conducts high-risk prisoner escorts, canine operations, statewide contraband sweeps, and targeted enforcement activities at both correctional facilities and field offices.

Parole. Release of a prisoner to the community by the Board of Parole ("BOP") prior to the expiration of the Offender's sentence. Release is subject to conditions imposed by the BOP and supervision is provided by the Department of Correction.

Platform. The computer architecture and equipment using a particular operating system.

Policy. A set of decisions, policies, and practices pertaining to the internal operation or actions of an agency, as provided at Tenn. Code Ann. § 4-5-102.

Pre-Employment Screening. The process of investigating the backgrounds of potential employees to verify the accuracy of the applicant's claims as well as to discover any criminal history, workers compensation claims, or employer sanctions.

Practice. General category of programs, strategies, or procedures that share similar characteristics with regards to the issues they address and how they address them.

Pre-Assessment. An assessment administered to Offenders gauging their knowledge of

programming concepts and components prior to programming delivery. See Attachment Nine: TDOC Victim Services Victim Impact Pre/Post Assessment for reference.

Probation. Release by the court of a person found guilty of a crime without imprisonment, subject to conditions imposed by the court and subject to the supervision of the Department of Correction.

Processing Environment. The combination of software and hardware on which the Application runs.

Program. A specific set of activities carried out according to guidelines to achieve a defined purpose.

Program Facilitator. A qualified professional with license or under supervision of a licensed clinical professional working to execute specific program curriculum to a diverse group of participants and administering pre and post program curricula to determine a participants success.

Post-Assessment. Assessment administered to Offenders gauging how much of the Programming concepts and components they learned as a result of Programming delivery. See Attachment Nine: TDOC Victim Services Victim Impact Pre/Post Assessment for reference.

Qualified Trainer. The individual who has been credentialed or certified to provide various training such as Thinking for a Change, Cognitive Behavioral Therapy, and so forth as defined in TDOC Policy # 513.12, Attachment Two.

Quality Assurance and Improvement Director. The individual responsible for overseeing the monitoring and auditing of the compliance and effectiveness of rehabilitation services programs across the state as defined in TDOC Policy # 513.12, Attachment Two.

Relapse Prevention. An included program within a client's treatment plan addressing how clients can refuse drugs and manage triggers for cravings.

Relapse Prevention Counselor. A licensed clinical professional who provides help to clients with addictions to identify stressors and triggers and develop coping mechanisms to avoid them altogether or handle them in a healthier manner.

Specialized Evidence Based Program Facilitator. Correctional or Behavioral Health staff who have received and successfully completed specialized training by a qualified trainer in an Evidence-Based Program.

Stages of Change. An integrative theory of therapy that assesses an individual's readiness to act on a new healthier behavior, and provides strategies, or processes of change to guide the individual as defined by the Substance Abuse and Mental Health Administration (SAMSHA). There are a total of six (6) stages of changes: pre-contemplation, contemplation, preparation, action, maintenance, and termination. Information can be found at: <https://store.samhsa.gov/system/files/sma13-4212.pdf>.

Staffing Pattern. Each functional area by position, with an indication of shift assignment and number of days covered, relief factors, and total staffing.

Staffing Plan. Written plan created by the Contractor and approved in writing by the State indicating the staffing positions and number of Contractor employees needed in each position to perform the responsibilities specified in the Contract's Scope of Services.

Statewide Administrative Manager. A professional hired by the Contractor who is responsible for the daily statewide operations of the assigned project. The administrative manager will coordinate administrative services of their respective organization and will serve as a liaison between the State and the Contractor and offer other support services deemed necessary by the State.

Statewide Coordinator. A professional hired by the Contractor who is responsible for the training and scheduling of all statewide facilitators. This contracted individual will work with the State to ensure all facilitators are familiar with the approved curricula and will serve as the back-up to the Statewide Administrative Manager.

Statewide Director of Training. An employee of the State of Tennessee appointed by the Tennessee Department of Correction Commissioner responsible for the coordination of training activities for the all divisions within the department and serve as the chairperson of the Training Advisory Committee.

Strategic Technology Solutions ("STS"). A division of the State's Department of Finance and Administration serving as the State's central information processing organization and computer service bureau for all state agencies.

STRONG-R (Static Risk and Offender Needs). The State's validated RNA makes referrals and recommendations for the type of programming an Offender needs and transfers the results through the Program Pathways onto the Offender Case Management Plan. The Offender Case Management Plan is the software within the OMS that staff utilize to confirm the referral and placement into programming. The STRONG-R will interface with the OMS, to ensure the results are housed within the State's OMS of record.

Strategic Technology Solutions (“STS”) Division. STS is a division of the State of Tennessee’s Department of Finance & Administration. STS is the state’s central information processing organization and serves as a computer service bureau to state agencies.

Technology-Based Delivery. An identified Learning Management System (LMS) operating on a cloud-based server with a web-based platform which work on both a standard and mobile browser delivering EBP curricula as identified in section A.8. of the *PRO FORMA* Contract. The LMS shall be easy for staff and users to navigate and complete required course curricula and possess the ability to automatically save content and view course completion records, while working in conjunction with the State’s Offender Management System and Offender Case Management Plan.

Tennessee Bureau of Investigation (“TBI”). State agency statutorily established in 1951 as an unbiased agency to assist local law enforcement in the investigation of serious crimes.

Tennessee Department of Correction (“TDOC”). State agency charged with operation of prisons and supervision of adult Offenders in prison and on Community Correction.

Tennessee Domestic Violence State Coordinating Council. Body statutorily established in 1995 to develop model policies and training curriculums for law enforcement agencies, the courts, and batterers intervention programs.

Tennessee Offender Management Information System (“TOMIS”). A mainframe computer system that automates the management of information about offenders under the supervision of the Tennessee Department of Correction. TOMIS captures all offender related information at the point of origin to provide accurate and timely information to those who use it.

Tennessee Public Safety Act (“PSA”) of 2016. The PSA was introduced in 2016 as a component of the State of Tennessee’s plan to decrease the State’s crime rate and increase the quality of public safety by revising various criminal provisions regarding domestic violence, grading and sentencing of theft, sentencing and release eligibility requirements, and the creation of a community supervision program to facilitate compliance with probation and release conditions as further described in Attachment Two.

Texas Christian University Criminal Thinking Scale. Designed to measure criminal thinking and cognitive orientation across six scales including entitlement, justification, personal irresponsibility, power orientation, cold heartedness and criminal rationalization as defined in TDOC Policy # 513.12, Attachment Two and Attachment Eight.

Validated Risk Needs Assessment. A Validated Risk/Needs Assessment is an instrument that utilizes motivational interaction and interview techniques to collect Offender-specific information to more accurately identify crime-producing attributes of each inmate/Offender/resident and to make more appropriate and productive recommendations for the inmate's/Offender's/resident's level of programming. Awarded Contractor staff will have access to the results of the RNA as referenced in Attachment 6.6., Section A.3.e. of the Pro Forma.

Victim's Impact ("VI"). Programming that takes the participants through TDOC's Office of Victims of Crime (OVC) curriculum. Each module focuses on a crime type and the direct and indirect victims involved, including: Property Crime, Assault, Robbery, Hate and Bias, Gang Crime, Sexual Assault, Child Abuse and Neglect, Domestic Violence, Drunk and Impaired Driving, Homicide, and Making Amends. Through facilitated discussion, homework, videos, and victim impact speakers, the participants will see the far-reaching effects of crime on individuals, their communities and themselves. The curriculum focuses on empathy building and goal setting to encourage more thoughtful, informed behavior in the future. As all crimes have victims, VI may be helpful for a wide variety of Offenders.

Victims Services. Division of TDOC charged with supporting victims, their families, and the laws that protect their rights, while utilizing recognized principles of Offender behavioral change to help reduce the risk of repeat criminal behavior.

Vulnerability Assessment. An assessment designed and executed to define, identify, and classify the security holes (vulnerabilities) in the technology-based program Processing Environment.

4. **Delete RFP Attachment 6.6., Section A.3. in its entirety and insert the following in its place** (any sentence or paragraph containing revised or new text is highlighted):

A.3. GENERAL PROGRAM REQUIREMENTS

a. The Contractor shall implement Evidence-Based Programming for Offenders under Probation and/or Parole supervision. The Evidence-Based Programming provided by the Contractor shall include:

1. Cognitive Behavioral Intervention Program ("CBIP")
2. Victim's Impact ("VI")
3. Domestic Violence Programming ("DV")
4. Relapse Prevention Program and Associated Substance Use Programs approved by the State

b. Domestic Violence Programming ("DV") shall meet the requirements for certification by the Tennessee Domestic Violence State Coordinating Council as set forth in RFP Attachment 6.6., Section A.5.b.2.

c. All final Program curricula shall be submitted to the Assistant Commissioner of Rehabilitative Services/designee for written approval by the State thirty (30) days after the execution of this contract. Any revisions/replacements to the approved curricula must be submitted for written approval prior to the intended contract start date. If the program curriculum is denied by the Assistant Commissioner of Rehabilitative Services/designee, the State will work with the Contractor to select a curriculum that will meet Evidence-Based Program standards as defined in Attachment Two, TDOC Policy #513.12 and the ACA Standard 4-APPFS-2A-07 Adult Probation Parole Field Services Standards Manual, Fourth (4th) Edition.

d. Each of the Programs shall be offered at Community Supervision District Sites and DRCs as referenced in Attachment Two. The Contractor shall design and implement upon approval from the State, class schedules that maximize accessibility for Offenders. Classes shall be offered mornings, mid-day, and evenings based on referral patterns. Evening classes may start as late as seven o'clock (7) pm. In addition, the Contractor shall facilitate classes on at least two (2) Saturdays per month during the Term. Saturday programming sessions must be made available at times convenient to Offender participants and the session schedules shall be developed based upon the needs of the individual districts as determined by the District Director.

e. TDOC shall refer Offenders to the Contractor for subject Programming utilizing the State's defined Case Management software based on the Offenders' individualized Validated RNA. Referrals will be prioritized based upon special conditions of the Board of Parole or a court mandate, as well as the RNA. TDOC will provide the Contractor the results of an Offender's RNA to ensure Offenders placed within the defined EBP as identified by the results of the RNA. TDOC will work with the Contractor to utilize the CR form as defined in Attachment Two, TDOC Policy #513.12 for Program referrals as a back-up tool to support data collection.

f. The Contractor shall provide receipt of Program recommendation and enrollment of an Offender for the specified Program within forty-eight (48) hours as outlined in the results of the RNA and Case Management Plan to the supervising Probation/Parole Officer for Community Supervision and the Program Director/designee for the DRCs.

g. Contractor shall **conduct** monthly internal audits, as referenced in Attachment Five, on each Program and Facilitator and provide evidence or documented proof of the internal monthly audit within ten (10) business days to the State. Upon completion, the audit instrument shall be sent to the TDOC District Director, Correctional Administrator of Rehabilitative Services, Assistant Commissioner of Rehabilitative Services/designee, Assistant Commissioner of Community Supervision/designee, and the TDOC Director of Compliance and shall be approved in writing by the State within thirty (30) days after the contract Effective Date. Any

findings will be reviewed by the State and the State will work with the Contractor to develop any necessary corrective action plans.

5. **Delete RFP Attachment 6.6., Section A.5. in its entirety and insert the following in its place (any sentence or paragraph containing revised or new text is highlighted):**

A.5. VICTIM IMPACT AND DOMESTIC VIOLENCE PROGRAMMING GENERAL REQUIREMENTS

a. Pre/Post Assessment.

The Contractor shall conduct Pre- and Post-Assessments (utilizing an assessment tool approved by the State) identifying the Offender's baseline presentation and any resulting change in presentation following the completion of the VI and DV Programs. Pre/Post Assessment shall be conducted as follows:

1. Pre-Assessment designed to evaluate the Offender's criminal thinking, social desirability, and motivation for treatment shall be administered within the first two (2) Program sessions.
2. Post-Assessment designed to evaluate the Program's effect on change in the Offender's criminal thinking, social desirability, and engagement shall be administered on the last day of Program facilitation.
3. All completed Pre- and Post-Assessments shall be sent to Victim Services Coordinator/designee, the Office of Decision Support: Research & Planning for data, TDOC District Director, Correctional Administrator of Rehabilitative Services, Assistant Commissioner of Rehabilitative Services/designee, Assistant Commissioner of Community Supervision/designee, and the TDOC Director of Compliance recording on a monthly basis.

b. VI and DV Curricula.

All Curricula shall utilize Motivational Interviewing skills set as set forth in A.9.f.3.

1. The Contractor shall deliver all the Curriculum-specific chapters necessary for successful completion of the Program.
2. Domestic Violence Programming Curriculum shall meet the requirements for certification by the Tennessee Domestic Violence State Coordinating Council.
3. Open enrollment to these groups is subject to established Program capacity. Program capacity shall adhere to Fire Marshal regulations Chapter 0780-02-02 for the assigned group room capacity.

4. Groups shall not be less than three (3) or exceed fifteen (15) Offenders at any given time, including facilitation within remote areas as deemed by the State.
5. DV classes shall be offered constantly on a rolling basis. The Curriculum shall be administered in twenty-six (26) sessions, which shall be conducted no more than once (1) per week. Each session shall not exceed one and one-half (1.5) hours each.
6. VI classes shall be offered constantly on a rolling basis. The Curriculum shall be administered in twelve (12) sessions, which shall be conducted no more than once (1) per week. The classes shall not exceed one and one-half (1.5) hours each.

c. Documentation and Communication.

1. Contractor shall be responsible for communication of the Offender's attendance and adherence to Program requirements to the State.
2. The Contractor shall provide a report to the Supervising Probation/Parole Officer upon an Offender's completion/discharge from the Program. Monthly summary reports shall also be submitted to the Assistant Commissioner of Rehabilitative Services/ designee by the seventh (7th) business day of each month in a digital Excel spreadsheet.
3. Contractor shall document in OMS Program completion and or discharges as specified in Attachment Two, TDOC Policy# 706.03 (Offender Contact Notes).

6. **Delete RFP Attachment 6.6., Section A.8.a. in its entirety and insert the following in its place** (any sentence or paragraph containing revised or new text is highlighted):

A.8. TECHNOLOGY-BASED DELIVERY

- a. The Contractor shall develop an online LMS to deliver the required Evidence-Based Curricula defined in Section A.3. The LMS shall be approved in writing by the State prior to implementation. The LMS must be straightforward, providing quick access to common features or commands; it shall be well-organized making it easy to locate different tools and options; and it shall be intuitive and reliable. The Contractor shall provide the required Evidence-Based Curricula based on the Offender's native language to meet Limited English Proficiency standards as defined in TDOC Policy #103.10.1 and as outlined in section A.9.d.

7. **Delete RFP Attachment Eight: Evidence-Based Programming Pre- & Post- Assessments in its entirety and insert the following in its place** (any sentence or paragraph containing revised or new text is highlighted):

8. **RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.